

Other things to know...

If you do not speak English,
please come with your own interpreter.

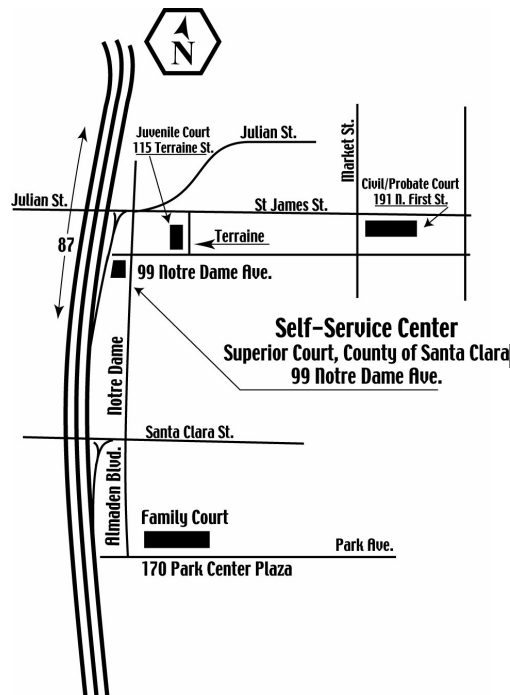
If you have children with you, between the ages of 2-12 years and they are potty trained, the free, drop-in Children's Waiting Room (at the Notre Dame Courthouse) may be able to watch them for you. The hours of operation are from 8:15 am-12:00 pm and 1:15 pm – 5:00 pm, Monday-Friday. Call the Children's Waiting Room at (408) 882-2900 ext. 2930 to find out their requirements.

If you have EVER had an attorney,
please come with a written, filed court order proving that you do not have an attorney now.

And remember, All information
is subject to change!

Check out our website for the most
up-to-date information.

Map to Notre Dame Courthouse at 99 Notre Dame Avenue



**Parking both on
the street and
off-street, most is
pay-to-park off
street.**

Self-Service Center

**Santa Clara County
Self-Help Website**
www.scsselfservice.org

**Santa Clara County
Superior Court
General Website**
www.sccsuperiorcourt.org

**California Courts
Self Help Center**
www.legalselfhelp.ca.gov

Centro de Ayuda
www.sucorte.ca.gov

LawHelp California
www.lawhelpcalifornia.org

EZLegalFile
www.ezlegalfile.org



**Superior Court of California
County of Santa Clara**

The Santa Clara County Self-Service Centers

are designed to provide the public with a guide to navigate the court system in Santa Clara County. The Center offers assistance in all areas of the law including:

- CIVIL ■ FAMILY ■ SMALL CLAIMS
- CRIMINAL ■ RESTRAINING ORDERS ■ TRAFFIC
- JUVENILE ■ GUARDIANSHIPS ■ PROBATE

-HOURS □ LOCATIONS-

Self-Service Center, San Jose Walk-ins, 8:30-4:00 pm, M-F

99 Notre Dame Ave. San Jose, CA 95113

Customers are helped on a drop-in, first-come, first-served basis. Get there **early!**

408.882.2900 ext. 2926

Self-Service Center, South County Walk-ins, 8:30-4:00 pm, M and Th only

South County Courthouse

12425 Monterey Rd. San Martin, CA 95046

Customers are helped on a drop-in, first-come, first-served basis. Get there **early!**

408.882.2900 ext. 2926

Restraining Order Help Center, Walk-ins 8:30-4:00 pm, M-F

170 Park Center Plaza San Jose, CA

If you cannot get to 170 Park Center Plaza, check our website for the **Courtmobile** schedule or you can also get help from our **South County Self-Service Center**, see above for information.

408.534.5709

Small Claims Advisor

Telephone service, 2:30-5:00 pm, M-F

If you are asked to leave a message, your call will be returned within 48 hours. You can also get help from our **CourtMobile** and our monthly **workshops** on Small Claims. Please check our website for updated times and locations.

408.370.4440 ext. 6



Reaching Out To the community...

The CourtMobile operates at various times and locations in Santa Clara County. For the latest schedule visit:

www.scselfservice.org/home/courtmobile.htm or call

408.882.2900 ext. 2926.

Securing Your Safety

If you are in a domestic violence situation and need to get restraining orders or answer a restraining order you will be referred to the **Restraining Order Help Center** at the Family Courthouse, 170 Park Center Plaza, San Jose (at the corner of Park Ave. and Almaden). The Clerk's office can provide domestic violence forms even if the Center is closed. The Clerks office is open from 8:30 am to 4:00pm, M-F. Sample forms are displayed on the wall outside the Center.

Legal Forms Available

Information and forms packets, including family law forms, civil answer forms, unlawful detainer forms, fee waiver applications, and all forms approved by the Judicial Council and local court are available at the Self-Service Center to customers who are signed up for help at the Centers.

Getting Help From the Internet:

Access to the court's self-service website: www.scselfservice.org is available at two public access computer work stations in the Clerks Office at 99 Notre Dame Ave., or you may access the website from any internet-ready computer, including a home computer or computer available to the public, such as in the library. All legal forms are available on this website.

What to Expect and what you should bring...

The **Self-Service Center**, **CourtMobile** and **Workshops** are designed to help you understand court forms and processes and refer you to the resources you need to best deal with your court case. This may be information, may be a referral to other court resources, private agencies, or a suggestion that you need the help of an attorney. An attorney and legal clerk are present at the Center, and offer legal information, but NOT legal advice. Our Attorneys and clerk are present to help you select the best way to deal with your case, not to tell you what to do or advise you of your rights.

If you already have a court case, bring copies of **all** papers in your court file to receive the best assistance. If you are thinking of filing a lawsuit, bring all the information, including all relevant documents you have regarding the case. If you are being sued, or you have a criminal case, bring copies of all the documents with which you have been served or received from the court.